

REQUEST FOR PROPOSAL
Nelson Tasman Connections

1. BACKGROUND

Mayors Taskforce for Jobs is a nation wide initiative aimed at zero waste of New Zealanders. The mayors of both Nelson City Council and Tasman District Council have committed to the Mayors Taskforce for Jobs initiative. Further information on the Mayors Taskforce for Jobs can be found on www.jobsletter.org.nz/mtfjobs.

To implement the Mayors Taskforce for Jobs locally, a Steering Group has been established chaired by Paul Matheson, Mayor of Nelson. Called "Nelson Tasman Connections", the initiative has the intention that:

"By 2007 all under 20 year olds will be engaged in appropriate education, training, work or other options which will lead to long term economic independence and well-being."

2. NELSON TASMAN CONNECTIONS

The initiative has three key focus areas. These are:

Focus Area One: Developing an integrated, accessible and collaborative set of services for young people.

Focus Area Two: Establishing a mechanism to coordinate the assessment of and responses for young people and their families

Focus Area Three: Improving central and local government funding arrangements with providers that deliver a range of services for youth in Nelson and Tasman.

This focus area is being managed by the Ministry of Social Development.

Detailed explanations of each focus area are in the attached report

Proposals are requested from individuals or organisations to develop and implement focus areas one and two of this initiative for the period, December 2003 to January 2005. Continuation of the initiative will be dependent on the success of the trial and the ability of the steering group to secure ongoing funding.

3. STEERING GROUP

A Steering Group for the development of the initiative has been formed. The Steering Group comprises:

Paul Matheson (Mayor - Nelson City Council)
Richard Kempthorne (Councillor - Tasman District Council)
Mike Smith (Regional Commissioner - Work and Income)
Charles Newton (Principal - Nayland College)
Phil Sharpin (Manager - Tertiary Education Commission)
Peter Hall (Fieldworker - Community Employment Group)
Ross Lienart (Community Policing Sergeant - Nelson Police)
Yvonne Burns (Manager - Child Youth and Family)
Glenys Baldick (CEO -Nelson Marlborough District Health Board)
Susan Coleman (Manager Community Services- Nelson City Council)

Representatives from Iwi and the Economic Development Agency will also be appointed

4. PROPOSALS

Proposals should clearly outline

- Your philosophical approach
- Your demonstrated ability to work collaboratively in communities
- How you plan to develop and implement objectives one and two
- The key outcomes you would expect to achieve, and indicative timeframes
- How you intend winning Key Stakeholder involvement
- The governance arrangements of your organisation
- Your proposed reporting and evaluation process
- Your draft budget (Includes costs and administrative systems)
- Proposed Risk Management Strategies
- A demonstrated ability in working with young people
- A proven achievement of outcomes
- A sound knowledge of the social, community and employment needs of Nelson and Tasman
- A demonstrated ability to work with Iwi / Maori organisations
- The Identification of any current or potential conflicts of interest (e.g. existing contractual relationships with any of the steering group members or their organisations)
- The identification of personnel who will be involved in the implementation of the initiative including roles and time commitments
- Two referees who are aware of previous experience in completing a similar initiative
- Any other details that you wish to provide in support of yourself or your organisation.

6. DEADLINE FOR PROPOSALS

Proposals are to be addressed "Nelson Tasman Connections Proposal" and should be posted to Richard Butler, Nelson City Council, PO Box 645, Nelson. The deadline for proposals is 4pm on Friday 5 December 2003.